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Title: Clicker Remote Resync Job Aid

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Clicker Remote Resync Job Aid

August 6, 2019

HR-ITS

1. Organize Clickers and Receivers

2. Make sure Clickers are on and powered (test laser pointer function)
3. Take first receiver and plug it in to USB port in powered on PC
4. Move mouse controller on Clicker
5. Check to see if mouse pointer on screen moves and the orange light glows while moving mouse controller

6. If it does then place clicker back down, but leave receiver in USB port
7. Move to next clicker and move mouse controller to check for orange light and mouse pointer movement on screen
8. If it does, there is a conflict. (See below "In Case of Conflict")
9. If it doesn't move or light up there is no conflict
10. Move on to the next clicker and repeat steps 4-10 until all clickers have been checked for conflict with the first receiver
11. Remove first receiver and plug in second receiver
12. Repeat steps 4-10 for the second receiver
13. Remove second receiver and plug in next receiver
14. Repeat steps 12 for the next receiver
15. Continue repeating steps 12 for the rest of the receivers
16. If there are no conflicts, attach each receiver to the matching clicker and distribute 1 per classroom.
17. Procedure completed

In Case of Conflict

18. Press the Connect button once the receiver is in the USB Port. The Receiver's light will turn on.
19. Press the Composite Switch (black 'wheel' on the side of the remote) and hold the laser pointer button simultaneously until the status red light on the remote control blinks slowly.
20. Check to make sure the USB receiver blinks at the same time as the remote. If so, your remote now has a new ID and the receiver is listening to the new ID.
21. If there are multiple issues, repeat steps 3-15 each time you resolve a conflict. Once there are no conflicts, follow steps 16-17.